

Special Section Proposal Guidelines

Proposals are welcomed for Special Sections of *Japan Review*.

Special Sections provide an opportunity for specific disciplinary interventions, the exploration of particular themes or methods, and the collaborative projects of younger researchers to be showcased.

Special Sections are a series of 3 to 7 articles within a regular issue of the journal, which are edited by their Guest Editor(s). As with other research articles submitted to the journal, all research articles making up a Special Section are published on the basis of a double-blind peer review process undertaken by at least two qualified referees.

Proposal Submission

The Guest Editor(s) of potential Special Sections should submit a Special Section Proposal which should detail the following:

- a) The rationale for the Special Section;
- b) A statement of its place in, and contribution to, the field;
- c) The titles and abstracts of the constituent papers;
- d) Biographical data of Guest Editor(s) and Authors, and;
- e) The editorial and submission schedule.

This should be submitted as a single file to the Editorial Team (jr-editors AT nichibun.ac.jp, replacing AT with the @ mark).

Proposals will be reviewed by the Editorial Board of the journal, on the basis of their feasibility and potential contribution to both the aims of the journal and the field as a whole.

On the basis of these discussions, the Guest Editor(s) will be invited to 1) proceed; 2) re-submit a revised proposal; or 3) informed that their proposal has been rejected.

Special Section Submission & Publication

Once a Special Section Proposal has been accepted, it is the responsibility of the Guest Editor(s) to submit all of the research articles constituting the Special Section by the agreed deadline. Manuscripts should be submitted in accord with the journal's [Guidelines for Authors](#).

All research articles submitted will be subject to double-blind peer review. Only manuscripts which pass through the normal review process are able to be published in the Special Section.

Once Referee Reports have been received on all research articles making up the Special Section, the Editorial Committee will review the Reports and take a final decision on publication.

Publication will be contingent on the research articles for which the Referee Reports advise publication as being:

- a) Able to collectively meet the original aims set out for the Special Section, and;
- b) At least 3 in number.

Publication is also contingent on the complete Special Section, including research articles invited for publication, the Guest Editorial Introduction, and any other supplementary manuscripts, being submitted by the deadline mandated in the acceptance of the proposal.

A failure to meet the deadlines agreed between the journal and Guest Editor(s) may constitute grounds for the cancellation of the agreement to publish

If the articles which are accepted for publication are no longer sufficient in number or scope to constitute a Special Section, individual authors of accepted articles will be invited to consider publication as standalone research articles in the journal.

Guest Editorial Responsibilities

If publication of the Special Section is agreed, the Guest Editor(s) will be responsible for:

- a) All communications between the editor of the journal and the Special Sections' authors;
- b) Having the Sections' authors undertake revisions to their original submissions, on the basis of the Reports supplied by the Referees of their manuscripts and the advice of the journal's editor, and;
- c) Ensuring that the final submission of all manuscripts is in accordance with the [Japan Review Style Guide](#).

The Guest Editor(s) must also submit an Introduction to the Special Section, detailing its contribution and place in the field.